

## Submission of WTF 2008 Papers for Publication and Author Guidelines

Berne, 28 July 2008

### Memorandum on the Submission of Papers for Publication of the WTF 2008 Volume

Dear Author,

The World Trade Forum Series, now in its 12th year, has been published by prominent publishers such as the University of Michigan Press and its current publisher is Cambridge University Press. This year around thirty papers will be presented at the Forum by many of the world's leading international trade lawyers, economists, political science and development specialists.

As with previous events, we also plan this year to select from among the substantive contributions and the ensuing discussions those papers suitable for publication in an edited volume to be made available to a broader public. Please find below the instructions for preparing the paper you have kindly agreed to contribute to the 2008 World Trade Forum. Please be mindful that we may not be able to include your paper in the WTF Series if the following instructions, as stipulated by the publisher, are not strictly followed.

1. **The issues to be covered:** Please note that the title indicated in the agenda may be changed if you wish to do so. In this case, we would be grateful if you would inform us of your selected title by the first deadline (see below). Please be

advised that the issues to be covered in your paper should remain the same as originally suggested by us.

2. **World limit:** The length of your paper must not exceed 8,000 words, including footnotes.
3. After the conference, we will ask the speakers to revise their papers in light of the comments and critiques received from the discussants and the conference participants.
4. In order to speed up the publication of the results of this year's World Trade Forum, it is crucial that all authors follow the Cambridge University Press Guidelines attached to this memorandum. The editors of the book will reserve the right to refuse to include papers that fail to comply with the publication guidelines or which reach us after the deadlines have passed. They will either be returned immediately to the authors, who will be asked to reformat their work or will not be included in the package submitted to the publisher.
5. **Deadlines**
  - a. First deadline: Provide your selected title and an abstract plus the completed registration form: 1 September 2008
  - b. Post-conference deadline: Provide the final version after incorporating revisions: 30 October 2008

All papers should be sent to Dr. Baris Karapinar: [baris.karapinar@wti.org](mailto:baris.karapinar@wti.org). Please do not hesitate to contact me for any further questions regarding the World Trade Forum.

Kind regards,

Dr. Baris Karapinar

World Trade Forum Coordinator

## Author Guidelines for Contributions to the World Trade Forum 2008

These guidelines are a summarised version of the guidelines for authors of law books intended for publication by Cambridge University Press. For more information you may wish to consult the full version available at: <http://authornet.cambridge.org/information/productionguide/hss/>

### 1. Length of Manuscript

Your manuscript should not exceed 8,000 words. The font used should be Times New Roman, 12-point, and the whole text should be double-spaced, including notes and bibliography. Please allow generous margins and paginate throughout, please make sure your text is aligned left.

### 2. Author Note

Please put an asterisk next to your name and state your full name, title and affiliation at the bottom of the title page. The author note should be your first footnote.

### 3. Capitalisation

The word 'article' should always have an upper case 'A'. The word 'Act' should always be capitalised, even in non-specific references, to avoid ambiguity, but 'bill' can be lower case. Unless a specific court is referred to by name, 'court' is normally lower case; the same applies to 'judge' and other generic terms. Titles of statutes always have the first and chief words capitalised (e.g., 'the Representation of the People Act 1911'). The use of capitals should be kept to a sensible minimum. We prefer lower-case 'm' for 'medieval' and lower-case 'w' in 'western Europe'.

### 4. Italicisation

Keep italic to a sensible minimum. The following words and phrases should not be italicised: bona fide, caveat, de facto, de jure, dicta, dictum, gratis, habeas corpus, intra vires, mala fides, mandamus, prima facie and ultra vires. Abbreviations of journals/periodical titles will be set in roman (AJIL, EJIL, JIEL); full titles of case reports and journals/periodicals will be set in italic (*American Journal of International Law*).

### 5. British instead of American Style

Please use British Style. Cambridge University Press prefers -ise to -ize. British style uses single inverted commas, except for quotations within quotations (which have double inverted commas). Punctuation should follow closing inverted commas except for grammatically complete sentences beginning with a capital.

### 6. Punctuation

Please omit full points from abbreviations - e.g. AC, AJIL, All ER, Cr App R, Crim LR, ILR, Law Soc Gaz. In British style contractions will have no full points (e.g. Mr, St, edn), although abbreviated words, which do not end with their final letter, and their plural forms, will (e.g. vol., vols., ed., eds.).

### 7. Referencing in Footnotes

Please use footnotes instead of endnotes.

For cross-references in the notes, use 'above' and 'below' rather than 'supra' and 'infra'.

Please give the full reference for each source at the first mention in your article/book chapter. The full note reference should include the following information, in this order:

– **Full references to books**

- author's/editor's first name(s) or initials
- author's surname
- complete title (including subtitle, if any) in italic
- editor, compiler or translator, if any
- series title, if any
- edition, if not the original
- number of volumes, if applicable
- place of publication
- publisher's name
- year of publication
- volume number (preferably in roman numbers)
- page number(s)

e.g. Jean-Marie Henckaerts and Louise Doswald-Beck (eds.), *Customary International Humanitarian Law*, 2 vols. (Cambridge: Cambridge University Press, 2004), vol. I, pp. 496–8.

e.g. J. Gordley, 'Good faith in contract law', in R. Zimmermann and S. Whittaker (eds.), *Good Faith in European Contract Law* (Cambridge: Cambridge University Press, 2000), p. 93.

e.g. Alice Edwards, 'Age and gender dimensions in international refugee law', in Erika Feller, Volker Türk and Frances Nicholson (eds.), *Refugee Protection in International Law: UNHCR's Global Consultations on International Protection* (Cambridge: Cambridge University Press, 2003), p. 78.

– **Full references to journal articles**

- author's first name(s) or initials
- author's surname
- title of the article (in inverted commas)
- date of volume
- volume number (in arabic numbers)
- title of the journal
- page number(s), if available (without p. or pp.)

Note also:

- (1) The title of the journal, if given in full, should be italicised.
- (2) Where the title of the journal is abbreviated, the abbreviation should be roman (i.e., not italics), and the abbreviation should be included in the list of abbreviations.
- (3) Please use standard abbreviations and ensure that you have used them consistently.

e.g. J. Weiler, 'The Genscher-Colombo Draft European Act: the politics of indecision' (1983) 6 *Journal of European Integration*, 3, 129.

e.g. Antonio Cassese, 'L'immunité de juridiction civile des organisations internationales dans la jurisprudence italienne' (1984) 30 *Annuaire français de droit international* 556–66 at 566.

e.g. Sir Hersch Lauterpacht, 'Decisions and municipal courts as a source of international law' (1929) 10 *British Yearbook of International Law* 65–95 at 67.

e.g. D. Kinley, 'Direct effects of directives: stuck on vertical hold' (1995) 3 *European Public Law* 79.

– **Newspapers, bulletins, newsletters etc.**

Articles from newspapers, bulletins, newsletters etc. should be in the form:

J. Smith, "WTO appoint new director-general", *Financial Times*, 21 December 1998, p. 5.

– **Full references to unpublished material (including unpublished theses or dissertations)**

author's first name(s) or initials

author's surname

title of document (in inverted commas)

volume or batch number, where applicable

name of collection, if known

folio number, or call number, if known

depository and where located (or academic institution with date for PhD theses and dissertations)

e.g. H. R. Southall, 'Regional unemployment patterns in Britain, 1851 to 1914', PhD thesis, University of Cambridge (1984), p. 72.

## 8. Bibliography

The bibliography at the end of your article/chapter may be set out as a single alphabetical list or may be subdivided into primary and secondary material. A list of references should contain all works cited in the text and notes and no others. It should be presented as a single alphabetical list.

The form for entries in the bibliography is similar to that for the full note references in the short-title system (see above), except that the authors' surnames should appear before their first names or initials. A note usually cites the specific page number of the source, while the bibliography conventionally offers the page span of the entire article in a journal or chapter in an edited book.

e.g. Henckaerts, Jean-Marie and Doswald-Beck, Louise (eds.), *Customary International Humanitarian Law*, 2 vols. (Cambridge: Cambridge University Press, 2004)

e.g. Gordley, J. 'Good faith in contract law', in R. Zimmerman and S. Whittaker (eds.), *Good Faith in European Contract Law* (Cambridge: Cambridge University Press, 2000), pp. 80–95

## 9. Citation of GATT 1947 and WTO Appellate Body and Panel Reports

The citation of GATT 47 and WTO Panel and Appellate Body Reports should follow the format used by the *WTO Analytical Index: Guide to WTO Law and Practice*, current edition. The italicised title preceding the full title renders the title as used in the footnotes. Throughout the text, you should capitalise and spell out Panel and Appellate Body.

### – WTO Panel and Appellate Body Reports

e.g. *Argentina–Footwear Safeguards*, Argentina–Safeguard Measures on Imports of Footwear, Panel Report, WT/DS121/R, adopted 12 January 2000, as modified by the Appellate Body Report, WT/DS121/AB/R.

e.g. *Australia–Salmon*, Australia–Measures Affecting Importation of Salmon, Panel Report, WT/DS18/R and Corr. 1, adopted 6 November 1998, as modified by the Appellate Body Report, WT/DS18/Ab/R, DSR 1998:VIII.

e.g. *Brazil–Coconut*, Brazil Measures Affecting Desiccated Coconut, Panel Report, WT/DS22/R, adopted 20 March 1997, as upheld by the Appellate Body Report, WT/DS22/AB/R, DSR 1997:1.

### – GATT 1947 Panel Reports

e.g. *Egypt–Steel Rebar*, Definitive Anti-Dumping Measures on Steel Rebar from Turkey, Panel Report, WT/DS211/R, adopted 8 August 2002.

e.g. *Australia–Subsidy*, The Australian Subsidy on Ammonium Sulphate, Working Party Report, adopted 3 April 1950, BISD II/188.

e.g. *Canada–Gold Coins*, Canada–Measures Affecting the Sale of Gold Coins, Panel Report, 17 September 1985, unadopted, L/5863.

e.g. *EC–Audio Cassettes*, EC–Anti-Dumping Duties on Audio Tapes in Cassettes originating in Japan, Panel Report, 28 April 1995, unadopted, ADP/136.

## 10. Quotations and permission to reproduce them

Quotations should be kept to a minimum and lengthy quotations should be avoided. As a general rule, quotations of more than about sixty words should be set off from the main text (indented with extra space above and below). Those of fewer than sixty words should run on in the text inside inverted commas. When quotation in a foreign language is essential, it should be followed directly (not in the notes) with an English translation, placed in square brackets. All quotations should be typed in double-spacing (just like the text, the notes, and the bibliography).

It should be noted that quotations from material still in copyright will require permission from the copyright-holder if they are to be reproduced in print. This applies, for example, to anything published in the last fifty years, including translations. However, if the quoted material is subjected to a direct critical analysis (where the actual lines quoted are engaged with critically, rather than being reproduced merely in order to illustrate a point), it will be covered by the fair-dealing clause of the Copyright Act and permission need not be

applied for. It is usually our policy to contain all quotations from in-copyright material within the provisions of the fair-dealing clause, to avoid copyright problems and costly permissions.

### **11. Miscellaneous**

Forthcoming works should be included in the reference list only if they have been accepted for publication. They should be listed as 'in press' and updated when you see the proofs. Works that have not been accepted for publication should not be in the reference list – they should be cited in the text as unpublished data or personal communications.

Any websites mentioned in the book should be correct and active. Websites should be cited in roman without angle brackets: <http://www.cambridge.org>.